

Canadian Dental Care Plan

Régime canadien de soins dentaires

Important Information for Providers Renewal for CDCP Clients

As part of the Canadian Dental Care Plan's (CDCP) eligibility process, CDCP clients must renew their coverage every year to confirm that they continue to meet the eligibility criteria. The renewal process started in March 2025 for the CDCP **new coverage benefit year starting June 1, 2025, to June 30, 2026**.

This document provides **important information** to oral health providers and their staff on the CDCP renewal process so they can continue to take the necessary steps to confirm coverage under the CDCP before proceeding with treatment to CDCP clients.

Renewal Process for CDCP Clients

- ❑ To **avoid a gap in coverage**, CDCP clients need to submit their **renewal application by June 1, 2025**, after having filed their 2024 tax return (same for their spouse or common-law partner, if applicable) and have received their 2024 Notice of Assessment issued by the Canada Revenue Agency.
- ❑ Each existing CDCP client will receive a letter from the Government of Canada informing them that they need to renew their coverage **prior to June 1, 2025**, and how to do so.
- ❑ Renewal applications can be completed online at Canada.ca/dental, through their My Service Canada account at Canada.ca/msca or by calling 1-833-537-4342 (teletypewriter (TTY) at 1-833-677-6262).
- ❑ CDCP clients **will receive a confirmation letter from the Government of Canada outlining their eligibility**.
- ❑ For CDCP clients that **remain eligible** under the plan, the letter will include:
 - their new coverage **benefit period start date**, which for the majority should be **June 1, 2025**, but could be later, depending on when they renew.
 - any **changes to their co-payment** (if applicable) that will take effect as of their **new coverage benefit period** and will be valid until June 30, 2026.
 - CDCP clients will be encouraged to **bring this letter to their next appointment**.

What does this mean for providers and their staff?

- As is the process now, but more importantly, as of June 1, 2025, it will be essential to **verify that your CDCP patients are still covered** under the plan and **if their co-payment level has changed prior to providing services and when these are rendered**.
- CDCP clients who continue to be covered under the plan will keep the **same CDCP member ID and member card**.
- Client's coverage can be confirmed by:
 - submitting an Electronic Data Interchange (EDI) estimate
 - calling Sun Life's dedicated CDCP contact center at 1-888-888-8110
 - using the CDCP coverage look-up tool in Sun Life Direct
- CDCP clients **who do not renew or are no longer eligible will not be covered under the CDCP as of June 30, 2025**. They will receive a letter from the Government of Canada with this information.

Important note: Services are only covered by the plan if your CDCP patient is eligible on the date that the service is completed. This also means that **any estimates or preauthorization submissions previously approved will not be valid** if your patient is no longer covered under the plan and the care is received after June 30, 2025.

- CDCP clients can renew **after the June 1, 2025, deadline, but may experience a gap in coverage**. Their coverage can be reinstated if they still meet the eligibility criteria; however, **any treatment received during a gap in coverage will not be covered nor reimbursed retroactively**.
- There are **no changes to the CDCP Billing Agreement**. Providers who accept to treat CDCP clients agree to bill and receive payment directly from Sun Life. There is no reimbursement to CDCP clients.
- **Continue to discuss** any services and costs not covered by the plan with your patients before providing care.